

CENTERPOINT MEDICAL CENTER  
***WOMEN'S SERVICES***

***Expectant Parent Guide***



***Centerpoint***

MEDICAL CENTER

HCA *Midwest* HEALTH SYSTEM®

# Dear Expectant Parents

We are pleased that you have chosen to deliver your baby at Centerpoint Medical Center. The Women's Services staff at Centerpoint is committed to providing high-quality, family-centered maternity care. Our team approach includes the patient, family, nursing and medical staff in decision making and caretaking, allowing you to have flexibility in your care and birthing experience.

Our purpose is to deliver family-centered maternity care, including antepartum, intrapartum, postpartum and newborn services, including the only Level III Neonatal Intensive Care Unit (NICU) in eastern Jackson County. Our patients experience compassionate care delivered by qualified medical personnel, all in the comfort of private spacious surroundings. We value and respect the right of our patients to make choices regarding their care, from pain control during labor to ordering food from our convenient room service.

In this brochure you will find materials to assist you in preparing for your birth experience which will allow the staff at Centerpoint to properly prepare for your arrival. To initiate your admission, please complete the following:

## **Pre-registration Form**

Please complete the enclosed pre-registration form. Mail the form, along with a copy of both sides of your insurance card(s), to: Centerpoint Medical Center, Attn: Admitting, 19600 E. 39th Street, Independence, MO 64057. You may also pre-register in person after your hospital tour.

## **Tour the Birthing Center**

You are welcome to come to the hospital and take a tour of the unit to help you feel more comfortable about your upcoming delivery. Tours are offered every Wednesday evening at 7 p.m.

## **Classes**

Childbirth classes, including breastfeeding, infant massage and sibling classes, are available through Healthy Arrivals. To schedule classes, please call 913-438-4773 or register on-line at [www.healthyarivals.org](http://www.healthyarivals.org).

## **Select A Physician To Care For Your Baby**

Find a pediatrician or family physician to care for your baby while he/she is in the hospital. The following pediatricians have privileges to practice at Centerpoint.

### **Cockerell & McIntosh Pediatrics**

11200 Winner Road  
Independence, MO 64052  
816-836-4300

205 NW R.D. Mize Road, Ste. 304  
Blue Springs, MO 64015  
816-228-4770

### **Independence Pediatrics, PC, Inc.**

17500 Medical Center Pkwy., Ste. 5  
Independence, MO 64057  
816-373-1111

2 NE Sycamore St.  
Lee's Summit, MO 64086  
816-525-2112

### **Alan E. Powell, MD, PC**

3151 NE Carnegie Dr., Ste. B  
Lee's Summit, MO 64064  
816-525-2800

### **Preferred Pediatrics**

241 NW McNary Ct.  
Lee's Summit, MO 64086  
816-347-0064

Once again, thank you for choosing Centerpoint Medical Center. We look forward to serving you. If you have any questions before you deliver, please call 816-698-7370.

# Expectant Parent Guide

**T**he upcoming birth of your child is an exciting time, approached with a mix of anticipation and uncertainty. The Women's Services staff at Centerpoint Medical Center strive to provide a birth experience that is uniquely special, whether this is your first child...or your fifth. Taking time to prepare before coming to the hospital will allow you to more fully enjoy your birth experience. Throughout this guide you will find information to ready you for the excitement ahead.

## Choosing A Physician For Your Baby

BEFORE  
YOUR  
BABY IS  
BORN

Please take this opportunity to designate a physician to direct your baby's medical care during his/her stay in the hospital. The physician may be a pediatrician who has privileges to practice at Centerpoint Medical Center. You will want to check with your insurance company to make certain your baby's physician is on your provider list.

You may also want to meet with the physician(s) you are considering. This will allow you to ask questions and give you an opportunity to see the office you will frequent during the upcoming months of well-baby check-ups. If your physician does not practice at Centerpoint, the on-call pediatrician will see your son or daughter during their stay at Centerpoint. You may then transfer care back to the physician of your choice after your dismissal.

## PACKING FOR THE HOSPITAL

### For Mom

- Clothing: robe, slippers or warm socks, clothing to wear home that will be loose and comfortable. You can also opt to wear one of

our gowns while you are here. Nursing Moms should bring a nursing bra and a gown or pajamas that open in front.

- Toiletries, cosmetics, favorite pillows, personal phone numbers and calling cards. Pack a bag for dad if he expects to stay overnight.
- PHOTO ID-driver's license or passport.
- Checkbook for pictures, if applicable.
- Camera (extra batteries), film, video equipment. Please put names on these items.

### For Baby

- Clothing to wear home and for pictures
- Receiving blankets (2+)
- Heavier blanket to cover car seat (for cold weather)
- The hospital provides diapers, diaper wipes
- Rear facing infant car seat

Please take time before the birth of your baby to become familiar with your car seat. This should include mechanisms for securing the safety straps as well as proper placement within your vehicle. If you have questions or concerns regarding the operation or placement of your car seat, please refer to the owner's manuals for the car seat and your vehicle. Please consider having your car seat checked by a Child Passenger Safety Technician. You can locate a technician in your area by visiting [www.NHTSA.org](http://www.NHTSA.org).

## WHAT TO EXPECT AT THE HOSPITAL

### Arrival

The Labor/Delivery Unit is located on the third floor of the hospital. Between the hours of 5:00 a.m. and 8:30 p.m., enter through the main hospital lobby and proceed to the third floor. After hours, please use the Emergency Department Entrance.

### Labor & Delivery Unit

For your safety, the Entrance/Exit to the Labor/Delivery Unit is always locked and access onto this unit is available by utilizing the doorbell on the wall outside the doors. Each time you leave the unit, you will need to wait at the door and allow the staff to unlock the door prior to your exiting.

*Our spacious birthing suites are each equipped with the following:*

- TV
- Telephone with a direct line available 24 hours/day. Long distance calls may be made with a calling card.
- Cell phone use is allowed.
- Rocker and fold-out chair for labor coach to sleep in
- Jacuzzi tub on unit

Should you find yourself in a situation that warrants a Cesarean delivery, you will be taken into the Surgical Suite. Dads/coaches may accompany mom for a Cesarean birth. Only one person may accompany mother to the C-section room. When the C-section is complete, both mom and baby will go to the Women's Services recovery room. Dad/coach is welcome to join them.

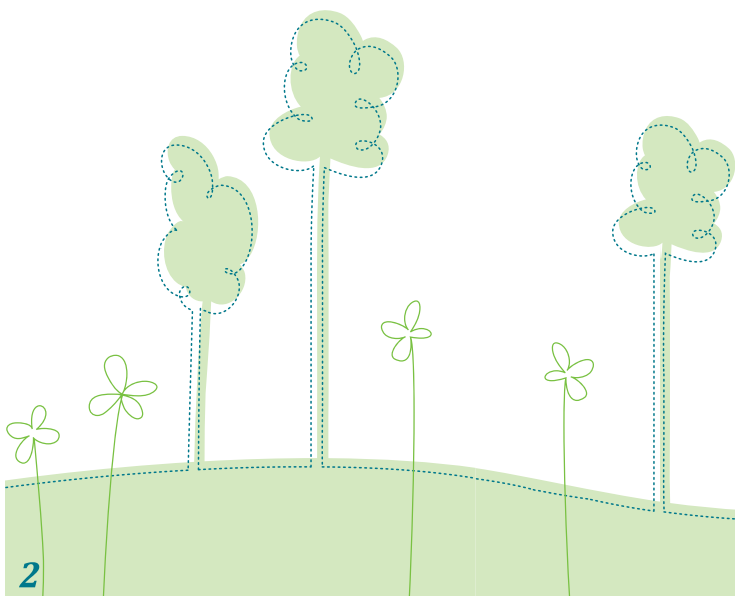
### Videotaping/Photography

The birth of a baby is a special time and many parents choose to take pictures or videos to share with family and friends and to treasure for themselves. We want you to take lots of photos of your precious addition, but we do have some limitations on when cameras can be used.

Videotaping/photography of any procedures during the labor and delivery process is not allowed. This includes, but is not limited to procedures such as, administration of medications, placement of equipment, actual vaginal or cesarean delivery and stabilization of the newborn.

Some physicians, nurses, and health care providers may be uncomfortable with videotaping/photography. To protect their privacy, please obtain their verbal consent prior to any recording/pictures.

During delivery, caregivers must be able to move unhindered in the delivery room. At the discretion of the caregivers, you may be asked to move or turn off equipment.



Videotaping/photography in the Nursery is limited to your infant only to protect the privacy of other infants present. No videotaping/photography of procedures is allowed. Please check with nursery staff before videotaping/photographing in the nursery area.

Please secure all equipment.

### Mother-Baby Unit

After delivery, you will be transferred to a private room on the Mother-Baby Unit. These rooms are equipped with the following:

- TV
- Direct telephone line
- Fold-out sleeper chair
- Walk in shower
- Jacuzzi tub on unit

We will do our best to make sure all your personal items get transferred to your room, however it is your responsibility to do a “final check” in your room, ensuring all items have been transferred.

### Infant Safety

The safety of you and your baby is extremely important to us. The Mother/Baby Unit is a secured unit, meaning the doors remain locked at all times, and the staff monitors visitors entering and exiting the unit. Additionally, there are other measures in place to ensure safety and comfort:

- Spouses, support persons and/or grandparents are welcome at the discretion of the new mom. Other visitors are asked to visit between 9:00 a.m. and 9:00 p.m.
- All maternal child staff members wear a picture identification badge with a PINK stripe. You are welcome to ask a staff member at any time to show their identification badge.
- Do not ever give your baby to someone you don't know. Call your nurse if you have

questions about anyone who requests to move your baby from your room.

- Matching identification bands will be placed on you, your infant and Dad/significant other at the time of your infant's birth.
- When transporting your infant outside of your room, he/she must travel in the crib.

### Nursery

Centerpoint Medical Center has a Level III nursery for infants needing acute care. Visitors must be accompanied by a parent/significant other with an identification band. A Neonatal Nurse Practitioner (NNP) is available 24 hours a day to provide immediate attention to any newborn needing complex care.

### Infant Medications-Administered In First Hour After Birth

#### AFTER YOUR BABY'S BIRTH

#### *Erythromycin Ophthalmic Ointment:*

This ointment is given as a prophylactic treatment to prevent infectious conjunctivitis of the newborn, which may originate from organisms found within the birth canal. It is a State of Missouri law that prophylactic treatment be given to all newborns. The ointment is placed in the infant's eyes soon after birth. It is important that the eyes are not wiped too soon after the ointment is administered.

*Aqua Mephyton (Vitamin K):* Vitamin K is given to assist in the manufacture of blood clotting factors, which are usually immature in newborns.

Failure to give this medication may result in increased bleeding tendencies of the newborn during the first few days of life. Vitamin K is given by injection in the thigh of the newborn. It is usually given at the same time as the eye ointment.

## Procedures Performed During Hospital Stay

**Hepatitis B Vaccination:** You will be provided with information regarding the Hepatitis B vaccination for your baby. Please discuss with the doctor caring for your baby regarding his/her preference of receiving the injection while in the hospital or of having it done in their office. This is usually given fairly soon after birth. You will be asked to sign a separate consent for this vaccine.

**Newborn Metabolic Screening:** This screening is required by the state of Missouri. It is commonly called the “PKU test,” but it actually screens for more than just PKU or phenylketonuria. Through the collection of a few drops of blood from your baby’s heel, the screen also looks for hypothyroidism, galactosemia, and hemoglobinopathies (like sickle cell). These metabolic conditions are rare, but can have a devastating effect on a baby’s entire life if undetected. This is a screening program, not a diagnostic test. The results will be reported to your baby’s doctor a few days after discharge. If you are asked to return to have your baby’s blood drawn for more testing, do not be alarmed. Many times repeat testing is needed to confirm that a baby is free of these metabolic conditions.

**Hearing Screening:** This screening is also required by the state of Missouri. It is a painless procedure that takes about 30 minutes to test your baby’s hearing in both ears. It is completed by trained staff in a quiet location on the Mother/Baby Unit. Typically, babies sleep through the screening. You will be given the results verbally immediately after the screening and they will be recorded on your discharge paperwork.

**Bilirubin Screening:** Bilirubin comes from our red blood cells. Newborns, due to their immature body systems commonly have elevated levels of bilirubin, making them appear yellow (jaundice). Severely elevated bilirubin levels can result in neurological damage, called kernicterus. Centerpoint is proud to be a leader in the prevention of kernicterus. Rather than relying solely on the visual assessment to detect if a baby is jaundiced, we screen every baby for risk factors for hyperbilirubinemia. Prior to discharge every baby has his/her bilirubin level checked by a blood test or special meter that works by shining a light through the skin on the forehead. This bilirubin level is plotted on a graph to assist the physician in determining when or if any follow up is needed. These results will also be shared with you at or before the baby is discharged.

**Circumcision:** Newborn males can be circumcised in the hospital, if you request. You will be asked to fill out a consent form before the procedure can be done. Please talk to your doctor about this procedure.

## FEEDING YOUR BABY



The decision on how to feed your baby is an important one.

At Centerpoint Medical Center, the nutritional health of your baby is a priority and our staff is committed to providing you with the information you need to make an informed decision.

Breastfeeding or human milk is the optimal nutrition for your baby. Your breast milk has unique nutrients and antibodies made especially for your baby. Studies have shown that breastfed children have fewer illnesses and allergies, as well as a reduced risk of childhood cancer and diabetes. Mothers also reap benefits from breastfeeding. Research has shown that mothers who breastfeed have a decreased risk of breast and ovarian cancer, anemia, and osteoporosis. Traveling is also simplified, eliminating the need for bottles or food.

The American Academy of Pediatrics (AAP) published a statement declaring human milk the preferred food for all newborns. The AAP recommends exclusive breastfeeding for the first six months of life and breastfeeding with solid foods up to twelve months of life or as long as the family desires.

Even though breastfeeding is a natural process, some mothers find themselves facing challenges as they learn. Our lactation consultants are registered nurses who work with mothers to prevent and solve breastfeeding problems. They are International Board-certified lactation consultants and have extensive educational and clinical expertise. Services offered include breastfeeding classes, inpatient counseling to mothers, routine follow-up calls after discharge, daytime phone assistance for problems, and clinics by appointment for persistent problems.

Breastfeeding support is available by calling 816-698-7399.

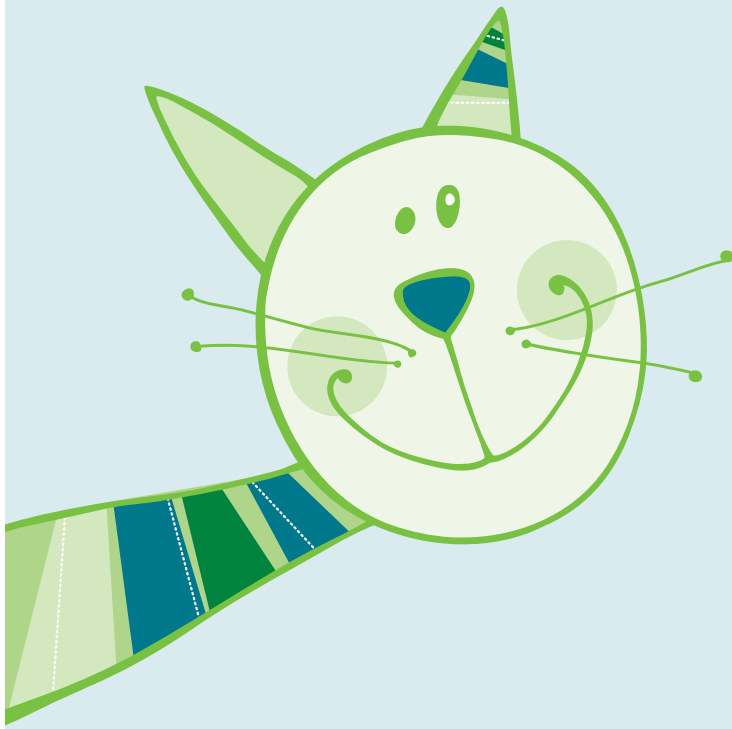
Centerpoint also offers a breastfeeding support group. The group meets Mondays at 5:30 p.m. and Fridays at 10 a.m. (excluding holidays) in the third floor classroom. A lactation consultant will be on hand for assistance with breastfeeding and baby weight checks. This also is a great way to socialize with other new moms. No registration is necessary.

In addition, Centerpoint offers all new breastfeeding mothers information on breastfeeding supplies, types of breastpumps, rental and purchase resources. If you prefer to rent a breast pump, you can do so by calling customer service at Medela (1-800-835-5968) or Engell (1-800-323-8750). They can help you locate the nearest rental office. If you have difficulty, please let us know.

If you are unsure if you can breastfeed due to health concerns and medications, please talk to your physician about your concerns. The lactation consultant is also available to assist you.

Some families decide to formula feed their newborn. If you choose to bottle feed, please let the staff know of any formula preferences you may have. We encourage you to discuss formula options with your baby's doctor prior to your stay with us. During your stay, we will provide instruction on how to safely bottle-feed your newborn.

Regardless of the choice you make, our staff will assist and support you.



To allow for a smooth transition between hospital and home, we encourage you to consider leaving the hospital mid-morning. This will allow for you to be seen by your healthcare provider in the morning and will put you on the road at a time of day with substantially less traffic. Families have also told us that they appreciate having the afternoon and evening hours on their first day at home to acclimate to their new routine and prepare for the night ahead. Please discuss your discharge plans with your nurse so that we can best meet your needs.

The normal stay is two days for a vaginal delivery and three days for a C-section.

## BIRTH CERTIFICATES

During your stay you will be asked to complete a Birth Certificate worksheet. Please return this completed form to your nurse as soon as possible. This must be processed prior to your being dismissed. Early completion of this form will expedite your dismissal process. Centerpoint

Medical Center will file the birth certificate with the State of Missouri Registrar's office.

You may pick up a copy of your baby's birth certificate within a few weeks of birth at the Jackson County Health Department. State fees will apply.

## SOCIAL SECURITY CARD

If you request a Social Security number when completing birth certificate information, you will receive the card approximately 6-8 weeks after the baby's birth. The Social Security card will be sent to the address you provided on the birth certificate. The Department of Social Security will not forward this correspondence.

## INFORMATION FOR FAMILY AND VISITORS

### Visitors

The birth of your baby is an exciting time for you and your family. Family and friends are encouraged to visit under the following guidelines:

- Spouses, support persons and/or grandparents are welcome at the discretion of the new mom. However, during the delivery only three people will be allowed in the room; only one if a C-section is required.
- Other visitors are asked to visit between 9 a.m. to 2 p.m. and 4 to 9 p.m. After 9 p.m., only the father of the baby is allowed to continue visiting. Each day we offer nap time from 2 to 4 p.m.; this provides a time of peace and quiet for mom and baby to rest and bond without interruption.
- Persons with communicable diseases should plan to postpone their visit.
- Siblings are encouraged to visit their new brother or sister, however, they may not spend the night at the hospital.
- Visitors who are not in a patient room visiting during labor are asked to wait in the waiting room located near the elevators. Waiting in the halls is not allowed, as it may produce congestion in the event of an emergency procedure or fire.

- In order to attain maximum safety for our newborns, we ask that visitors limit their trips through our security doors.

For the convenience of your visitors, a television and phone are located in the 3rd floor waiting area. We ask that children are supervised in this area.

### Meals For Patients, Birth Partners/Support Persons

Centerpoint Medical Center offers “At Your Request” room service, which allows patients to order from the menu at their convenience, as opposed to pre-scheduled meal times. To enable you to share meal times with your partner, complimentary meals can be ordered for your birth partner (prior to 6:30 p.m.) by calling “7070”.

After 6:30 p.m., a pre-made “Quick Tray” may be obtained from nursing staff.

A nourishment room on each unit is stocked with light snacks and drinks for you and your spouse/coach.

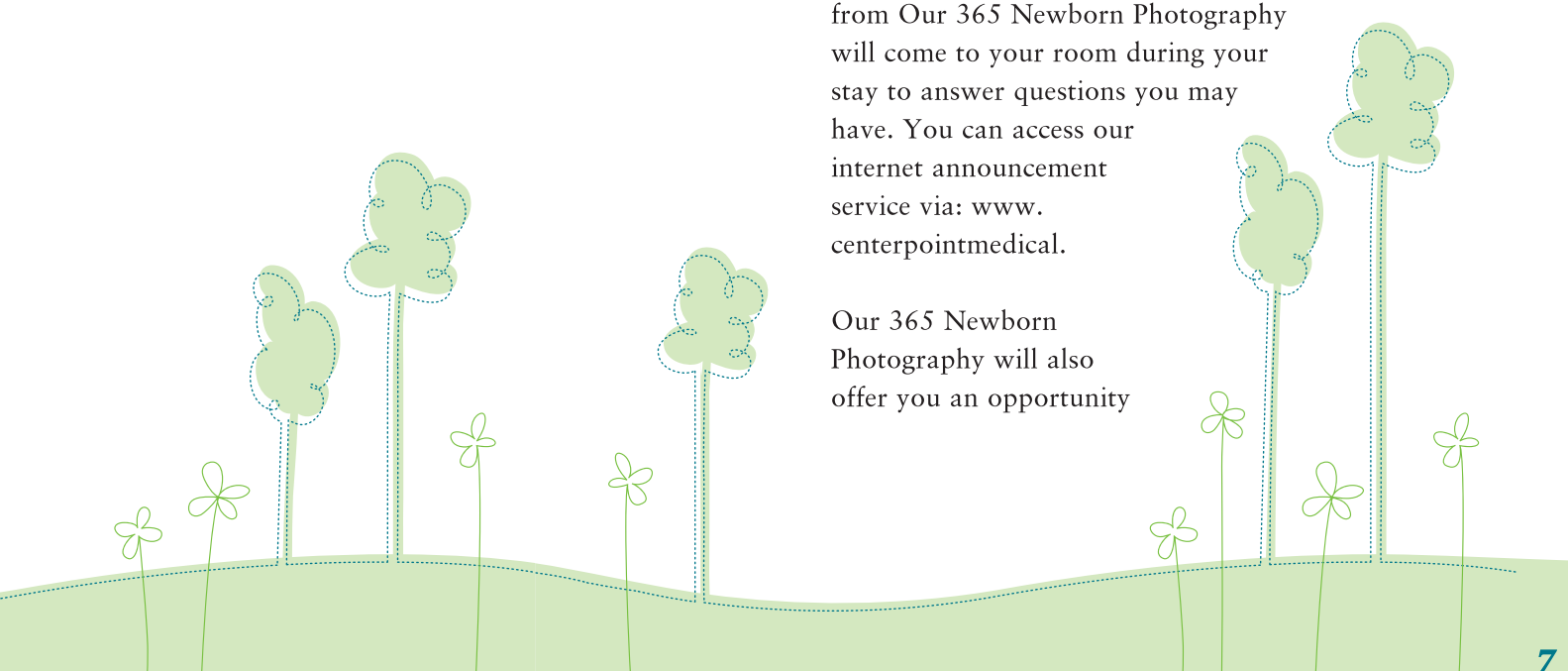
All other visitors are encouraged to visit the cafeteria and vending area on the ground floor.

### WebNursery

Centerpoint Medical Center offers you the option (a free service) of putting your baby’s photo on an internet site so you can share this special time with friends and family. A representative from Our 365 Newborn Photography will come to your room during your stay to answer questions you may have. You can access our internet announcement service via: [www.centerpointmedical.com](http://www.centerpointmedical.com).

Our 365 Newborn Photography will also offer you an opportunity

## ADDITIONAL RESOURCES



to have your baby's picture taken while in the hospital. You will have the opportunity to view the photo immediately at the time it is taken and can discuss package options with the representative. You may dress the baby in the clothing of your choice for pictures.

### The Parent Review

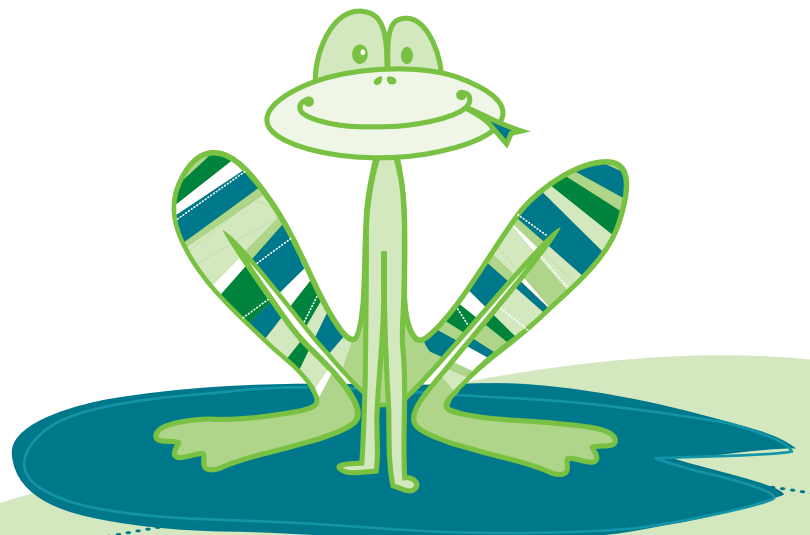
Centerpoint Medical Center also offers a weekly parenting email. This free weekly service for expectant and new parents includes customized information, news, and resources—as well as announcements from our parent education staff, access to hospital classes, and tour information—all delivered to your in-box. Most importantly, our weekly parenting e-mail allows the hospital team to develop a richer, more supportive relationship with our patients—you! To sign up, go to [www.centerpointmedical.com](http://www.centerpointmedical.com) and click on the link on our home page

### Unit Tours

A tour of Centerpoint's Women's Services is available every Wednesday evening at 7 p.m. No appointment is necessary, just come to the 3rd floor to participate in the tour.

### Phone Numbers:

Physician Phone:	_____
Labor & Delivery:	(816) 698-7370
Mother/Baby:	(816) 698-7300
<i>(after you deliver, you will move to a private room on this unit)</i>	
Healthy Arrivals	(913)-438-4773
<i>(Education, classes and information)</i>	
Tours and General Info	(816) 698-7370



## FINANCIAL INFORMATION

The financial aspects of healthcare have become more complex in recent years. We have found that one source of confusion is the billing you may receive as a result of your visit to the hospital. The information provided here is designed to reduce confusion and state some of our financial policies.

### Hospital Services

Payment is expected at the time of service unless other arrangements have been made with the hospital. Discharge payment can be made by cash, check, money order or credit card. The hospital will bill your insurance company if we have been provided with adequate information and an Assignment of Benefits and Authorization to Release Medical Information has been signed. To ensure that an epidural is covered, call [816-763-5446](tel:816-763-5446).

A sufficient amount of time is allowed for remittance from your insurance carrier. If no payment has been received from your insurance carrier within 45 days from the time of billing the carrier or 60 days from the time of discharge (whichever comes first,) the hospital will bill the patient for any balance due. A statement will be mailed to the patient thirty (30) days from the date of service. We encourage you to contact your insurance carrier if payment has not been made.

Should you be unable to provide insurance information at the time services are rendered,

you must contact us at [\(913\)345-3682](tel:9133453682) within 48 hours of service with the insurance information in order for us to bill your insurance carrier. After 48 hours have passed, please contact the Patient Accounts Department at [\(913\)345-3682](tel:9133453682). If we do not receive your insurance information, your account will be considered private pay and we will bill you in full for all services rendered.

If you have questions about registering at the hospital, your billing statement, how to pay your bill or how the insurance company is billed, please give us a call at: [866-209-9011](tel:8662099011).

## SERVICES

You may incur bills for services provided by physicians while in the hospital. These are referred to as “professional fees.” Emergency Room physicians see patients in the Emergency Room. Radiologists interpret x-rays. Pathologist study tissue specimens. Anesthesiologists administer anesthetics and analgesics, such as epidurals. The fees charged through their offices are for the professional services of the doctors, while the hospital charges are for the technical services and supplies furnished by the hospital. Acceptable payment arrangements for professional fees must be made with their respective business offices. These physicians’ offices encourage communication so that you will have a clear understanding of their collection policies.

## PRE-REGISTRATION FORM

When it's time for the birth of your baby, the last thing you want to think about is paperwork!

That's why we've developed the adjacent pre-registration form. By completing and returning this form now, you will be providing information that we will need to make your admission as efficient and easy as possible.

Please copy both sides of your insurance card. Mail the copy and this pre-registration form to the following address:

Centerpoint Medical Center  
ATTN: Admitting Department  
19600 E. 39 St.  
Independence, MO 64057

If you have questions about this form or if you would like an additional information, please call us at 816-698-7370.

# MOTHER-BABY CARE PRE-REGISTRATION FORM

## Patient Information

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle Initial: \_\_\_\_\_

Maiden Name: \_\_\_\_\_ Patient's DOB: \_\_\_\_\_

Patient's Address: \_\_\_\_\_  
Street City County State Zip

Patient's Home Phone: (\_\_\_\_\_) \_\_\_\_\_ Patient's Work Phone: (\_\_\_\_\_) \_\_\_\_\_

Patient's Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Due Date: \_\_\_\_\_  
Month/Date/Year

Marital Status: (circle one) *Married* *Divorced* *Single* *Widow*

OB Physician: \_\_\_\_\_ Pediatrician: \_\_\_\_\_

Have you ever been a patient at an HCA-affiliated hospital?  Yes  No  Don't Know

Your Religious Preference: \_\_\_\_\_

Patient's Employer: \_\_\_\_\_ Patient's Occupation: \_\_\_\_\_

Patient's Employer Address: \_\_\_\_\_  
Street City County State Zip

Patient's Employer Phone Number: (\_\_\_\_\_) \_\_\_\_\_ Patient's Date of Hire: \_\_\_\_\_

## Spouse/Next of Kin Information

Spouse/Next of Kin Name: \_\_\_\_\_ Relationship to Patient: \_\_\_\_\_

Spouse/Next of Kin Address, if different from patient: \_\_\_\_\_  
Street City County State Zip

Spouse/Next of Kin Phone, if different from patient: (\_\_\_\_\_) \_\_\_\_\_

Spouse/Next of Kin Work Phone: (\_\_\_\_\_) \_\_\_\_\_

Spouse/Next of Kin Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Spouse/Next of Kin DOB: \_\_\_\_\_  
Month/Date/Year

Spouse/Next of Kin Employer: \_\_\_\_\_ Spouse/Next of Kin Occupation: \_\_\_\_\_

Spouse/Next of Kin Employer Address: \_\_\_\_\_  
Street City County State Zip

Spouse/Next of Kin Employer Phone Number: (\_\_\_\_\_) \_\_\_\_\_

## Emergency Contact Information

Emergency Contact (other than Spouse/Next of Kin): \_\_\_\_\_

Emergency Contact Phone Number: Work (\_\_\_\_\_) \_\_\_\_\_ Home (\_\_\_\_\_) \_\_\_\_\_

Guarantor Information (Person who is financially responsible)

Name: \_\_\_\_\_ Relationship to Patient: \_\_\_\_\_

Guarantor Address: \_\_\_\_\_  
Street City County State Zip

Guarantor Phone: (\_\_\_\_\_) \_\_\_\_\_ Guarantor Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

(continued on back)

# PRE-REGISTRATION FORM (continued)

## Primary Insurance

Insurance Company Name: \_\_\_\_\_

Insurance Company Address: \_\_\_\_\_  
Street City County State Zip

Insurance Company Phone: (\_\_\_\_\_) \_\_\_\_\_

Certificate/ID #: \_\_\_\_\_ Group #: \_\_\_\_\_ Effective Date: \_\_\_\_\_

Policyholder: \_\_\_\_\_ Relationship to Patient: \_\_\_\_\_

Policyholder's Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Policyholder's Employer: \_\_\_\_\_ Policyholder's Employer Phone: (\_\_\_\_\_) \_\_\_\_\_

Has patient contacted insurance company for pre-certification requirements: Yes \_\_\_\_\_ No \_\_\_\_\_

## Secondary Insurance

Insurance Company Name: \_\_\_\_\_

Insurance Company Address: \_\_\_\_\_  
Street City County State Zip

Insurance Company Phone: (\_\_\_\_\_) \_\_\_\_\_

Certificate/ID #: \_\_\_\_\_ Group #: \_\_\_\_\_ Effective Date: \_\_\_\_\_

Policyholder: \_\_\_\_\_ Relationship to Patient: \_\_\_\_\_

Policyholder's Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Policyholder's Employer: \_\_\_\_\_ Policyholder's Employer Phone: (\_\_\_\_\_) \_\_\_\_\_

Has patient contacted insurance company for pre-certification requirements: Yes \_\_\_\_\_ No \_\_\_\_\_

## Insurance for Baby

Will your baby be covered under one of the above named insurance plans? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, which plan? \_\_\_\_\_ If no, please list plan. Name: \_\_\_\_\_

Address: \_\_\_\_\_  
Street City County State Zip

Policy #: \_\_\_\_\_

## Remember:

- Please send a photocopy of all your insurance cards
- Please call the Hospital Admitting Department if any of this information changes.
- Please remember to add your baby to the appropriate insurance policy after the baby is born.
- If you anticipate having any difficulty in paying your hospital expenses, please call the Hospital Billing Office for assistance.

